Start (after completing Privacy Agreement Workflow 1)

Does Data Processing of Personal Data relate to a Sponsored Program?

Yes

Contact the Office of Sponsored Programs, Office of Research.

No

Does Data Processing include patient information?

Yes

See UW Medicine Compliance policies to determine if BAA is required.

No

End

Are you also processing Personal Data at an external/third-party's direction?

Yes

Your UW unit is both a Controller and a Processor.

No

Your UW unit is a Controller

PDPA is required. Initiate PDPA Checklist.

Are you purchasing a product, service, etc? (Contact UW Procurement Services.)

Yes

Complete PDPA including the Exhibit.

No

Do you have questions about the PDPA (including the Exhibit) or related resources?

Yes

Use UW Privacy Office PDPA Support Request form for inquiries or requests.

No

Submit PDPA including the Exhibit to external/third-party.

Contact the UW Privacy Office to identify appropriate privacy agreement.

An agreement with terms and conditions similar to the PDPA may govern data processing.

Are you making decisions about Data Processing (i.e., the purpose & use of Personal Data)?

Yes

Contact UW Medicine Compliance.

No

Are you purchasing a product, service, etc?

Yes

Complete PDPA including the Exhibit.

No

Submit PDPA including the Exhibit to external/third-party.

Does Data Processing include other Personal Data in addition to patient information?

Yes

Contact the UW Privacy Office to identify appropriate privacy agreement.

No

PDPA is required. Initiate PDPA Checklist.

Your UW unit is not a Controller

Are you processing Personal Data at an external/third-party's direction?

Yes

Your UW unit is a Processor

No

Are you purchasing a product, service, etc? (Contact UW Procurement Services.)

Yes

Complete PDPA including the Exhibit.

No

Do you have questions about the PDPA (including the Exhibit) or related resources?

Yes

Use UW Privacy Office PDPA Support Request form for inquiries or requests.

No

Submit PDPA including the Exhibit to external/third-party.

An agreement with terms and conditions similar to the PDPA may govern data processing.

PDPA = Personal Data Processing Agreement
BAA = Business Associates Agreement (for Protected Health Information)